



Republic of the Philippines
Department of Education

RECEIVED
NO. 022.3175
DATE: 8 NOV 2022
RECORD SECTION

AUTHORITY TO TRAVEL


CONTROL NO.

1297

REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

Date of Filing	November 8, 2022
NAME & Designation	JENITH CORPIS CABAJON—Principal 1/ Division Coordinator, IPED
Permanent Station	CID, SDO
Purpose of Travel	To attend the Program Management Workshop of the Indigenous Peoples Education (IPED) Program 2022 on November 16-20, 2022 at Marikina City, Metro Manila
Activity Organized/ Sponsored by	DepEd, Central Office
Period Covered (Inclusive of Travel Time)	November 16-20, 2022
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	NEAP -NCR, Marikina City, Metro Manila
Expenses Covered	Travelling and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	2022 IPED FY Current PSF Fund 2022

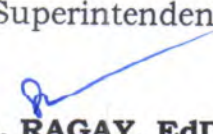
Recommending Approval:


NILITA L. RAGAY, EdD
OIC-ASDS & CID Chief

Date: _____

Approved:

By Authority of the Schools
Division Superintendent


NILITA L. RAGAY, EdD
OIC -Office of the Asst. Schools
Division Superintendent
Officer -In-Charge

Date: _____



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM

DM-OUCI-2022-00 375

TO : **REGIONAL DIRECTORS**
REGIONS I, II, III, CAR, IV-CALABARZON, IV- MIMAROPA, V, VI,
VII, VIII, IX, X, XI, XII and CARAGA

MINISTER, Ministry of Basic, Higher and Technical Education,
BARMM

**SCHOOLS DIVISION SUPERINTENDENTS OF DIVISIONS
IMPLEMENTING THE INDIGENOUS PEOPLES EDUCATION
(IPEd) PROGRAM**

FROM : 
ALMA RUBY C. TORIO
Assistant Secretary
Officer-In-Charge
Office of the Undersecretary for Curriculum and Instruction

SUBJECT : **PROGRAM MANAGEMENT WORKSHOP OF THE INDIGENOUS
PEOPLES EDUCATION (IPEd) PROGRAM 2022**

DATE : **October 21, 2022**

The recent updates in the directions and priorities of the Department of Education (DepEd) as articulated in the Basic Education Development Plan (BEDP) 2030 and the directions of the current administration call for the alignment of the Indigenous Peoples Education (IPEd) Program with these as it enters its second decade of implementation.

The IPEd Program is also conducting a Program Assessment of its first decade of implementation and the results of these are to be considered in the directions of the second decade of the Program.

To ensure a coordinated transition from the pandemic and the first decade of implementation of the IPEd Program (2011-2021) towards learning recovery and the second decade (2022-2031) of program implementation, the IPEd Program will gather all IPEd regional and division focal persons to a Program Management Workshop organized by clusters to be held at National Educators Academy of the Philippines-National Capital Region (NEAP-NCR), 15 Cepeda St. Concepcion Uno, Marikina City (Clusters 1-4) and PASS Dormitory Conference Hall, DepEd Complex (Cluster 5).

This Program Management Workshop will cover the following:

- 1) updates on the use of the PMIS;
- 2) orientation on the IPEd Program in the BEDP; and,
- 3) other program management concerns for 2022 and 2023.

The Cluster Sessions will involve the following regions:

Cluster 1, Regions CAR, MIMAROPA, VI, VIII, and X

Cluster 2, Regions I, IX, XII, and BARMM

Cluster 3, Regions III, CALABARZON and V

Cluster 4, Regions II, VII and XI

Cluster 5, CARAGA region

The participants are requested to observe the following specific instructions relative to this activity:

- Management Team members are expected to arrive in the venue on November 6, 2022 (Sunday) in the morning (first meal is lunch), and shall depart on November 20, 2022 after a post-session meeting with lunch as the last meal.
- The schedule of participants (IPEd Regional and Division Focal Persons) are as follows:

Cluster	Regions/Divisions	Arrival (first meal is dinner)	Activity proper	Departure (last meal is breakfast)
1	CAR, IV-MIMAROPA, VI, VIII and X	Nov. 6	Nov. 7-9	Nov. 10
2	I, II, IX, and XII	Nov. 9	Nov. 10-12	Nov. 13
3	III, IV-CALABARZON, and V	Nov. 13	Nov. 14--16	Nov. 17
4	VII, XI and BARMM	Nov. 16	Nov. 17-19	Nov. 20
5	CARAGA	Nov. 21	Nov. 22-24	Nov. 25

- Board and lodging shall be shouldered by funds for this activity (AC-22-IPsEo-IPEd-021).
- Travel and other incidental expenses of Regional and Division IPEd Focal Persons shall be charged to/reimbursed from their respective **FY 2022 IPEd Current PSF or FY 2022 IPEd Continuing PSF or Local Funds** subject to the usual accounting and auditing rules and regulations (including accommodation expenses in case when the participants arrives earlier/leaves later than specified in the official schedule of the activity due to the availability of flights/trips to and from the venue).
- For participants from DepEd Central Office, travel expenses shall be charged to/reimbursed from the FY 2022 Indigenous Peoples Education Program Funds (Current).
- All participants are strongly encouraged to bring their own laptop and extension cord which are needed for the hands-on session on the PMIS.
- Please confirm your participation through the link sent to your individual e-mails.

In preparing your travel authority, please consider the required travel time to reach the venue to ensure that you **arrive on time for the start of the activity and leave the venue at the end of the activity**. It has been observed in the past activities that some focal persons either arrive late and/or leave earlier than what is prescribed in the program.

For clarifications, please contact DepEd – Indigenous Peoples Education Office (IPsEO) at telephone number 09778421007 or through email to ipseo@deped.gov.ph.

For your appropriate action.

**PROGRAM MANAGEMENT WORKSHOP OF THE
INDIGENOUS PEOPLES EDUCATION (IPEd) PROGRAM 2022**

Objectives of the Activity

At the end of the activity the following have been produced:

- Capacitated Focal Persons on the use of the PMIS
- Agreements regarding the use of the PMIS in the IPEd Program, including correct outputs and indicators
- Agreements on IPEd implementation in relation to the BEDP
- Agreements on the reporting mechanism of divisions and regions in relation to the quarterly Program Implementation Reviews
- Agreements on baseline data consolidation (First Decade of IPEd)
- Agreements on the conduct of the 10-year program assessment at the regional and division levels

Activity Matrix

Day 0, Arrival (first meal is dinner)

Day 1

TIME	TOPIC/Activity	OUTPUT
8:00- 8:30	Preliminaries	
8:30 – 10:00	Review of the Basics of WFP	Capacitated focals on hierarchy of objectives in the PMIS
10:00- 12:00	Review sample submitted WFPs for correct statement of outputs and activities, vertical and horizontal alignment of outputs and activities with indicators	Identified points for revision
	Experience in working with the PMIS	Capacitated focals on the PMIS
12:00- 1:00	LUNCH	
1:00-1:30	Review the IPEd table of outputs and indicators	Corrected WFPs in terms of outputs and indicators
1:30 -3:00	Work with actual outputs	
3:00 -5:00	Discuss reporting process from Division to CO level	Agreements regarding reporting process from Division to CO level
	Workshop on PMIS consolidation	Draft of consolidated report per region for PMIS reporting